

Steve Atkinson MA(Oxon) MBA FIoD FRSA
Chief Executive

Date: 23 December 2011



Hinckley & Bosworth
Borough Council

A Borough to be proud of

To: Members of the Scrutiny Commission

Mr MR Lay (Chairman)	Mrs L Hodgkins
Mr PAS Hall (Vice-Chairman)	Mr DW Inman
Mr C Ladkin (Vice-Chairman)	Mr K Morrell
Mr PR Batty	Mr K Nichols
Mr Bessant	Mrs S Sprason
Mrs WA Hall	Miss DM Taylor

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be an EXTRAORDINARY meeting of the **SCRUTINY COMMISSION** in the Council Chamber on **THURSDAY, 5 JANUARY 2012 at 6.30 pm** and your attendance is required.

Ward Councillors for Barwell and Earl Shilton wards are specifically invited to attend this meeting.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Officer

SCRUTINY COMMISSION - 5 JANUARY 2012

A G E N D A

1. APOLOGIES AND SUBSTITUTIONS

2. DECLARATIONS OF INTEREST

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**

3. PRESENTATION ON EMERGENCY PLANNING

The Scrutiny Commission will receive a presentation regarding Emergency Planning.

4. BARWELL SUSTAINABLE URBAN EXTENSION (SUE) (Pages 1 - 4)

The Scrutiny Commission will receive a presentation regarding Barwell SUE and will then have the opportunity to discuss any matters arising from that presentation.

Members will also be recommended to agree the Terms of Reference and membership for the Barwell and Earl Shilton Scrutiny Group. A report is attached which was considered by the Commission in 2008 when this group was originally set up. The report contains the Terms of Reference for that group, and is intended to assist the Commission in re-drafting Terms of Reference for a newly constituted group.